

To: All Surface Operations Participants
From: CWO4 Rick Clark, D5NR OTO

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Subj: 2018 Surface Patrols Reimbursement Policy

Members selected in AOM on the Patrol Orders Request screen to receive the reimbursement will receive all funds for that patrol into their account via EFT set up with the CG FINCEN. The reimbursement will include the following payments:

1. All meals selected for all crewmembers on the orders (including trainees). Each checkbox relates directly to a meal rate to be reimbursed. The 2018 Coast Guard Standard Meal Rates are as follows.

- Breakfast is \$2.55
- Lunch \$4.65
- Dinner is \$4.65 for each member on the orders.

2. All Fuel, Fuel Oil, and Fuel Additives claimed. (Fuel & Fuel Oil must include receipts) Engine Oil is NOT reimbursed. Engine oil is part of the SAMA reimbursement. See #6 below.

3. Any ice claimed. No receipt is needed.

4. Any other (Comments mandatory if claiming other) Example: Ramp or Launch Fees, Tolls if trailering. Must include a receipt if over \$75.00

5. Mileage; only if Trailering a Vessel, Paddle Craft, or Mobil Radio Facility. Miles are paid at \$54.5 per mile round trip. Auto Fuel is NOT paid.

6. SAMA: (Standard Auxiliary Maintenance Allowance) For Vessel/Air OPFACs only. This is a set amount based on size and number of engines and paid per hour of operation. SAMA is calculated on the number of ENGINE HOURS claimed and NOT on your Itinerary. If a Zero (0) is left in the Engine Hours box, then \$0.00 will be paid. You MUST include Engine Hours if you want SAMA.

All of the above will be electronically deposited via EFT in one members account that has been set up with FINCEN.

****IMPORTANT NOTE****: Whoever is getting these funds deposited into their accounts (the Owner or Operator) is responsible for providing the meals and beverages for the patrol. or, they may give each member of the crew (including trainees) the appropriate amount of money for the meals they are responsible for. The key is for the COXSWAIN to communicate this to all the crewmembers prior to the day of the patrol so the crew knows if they need to bring their own food, drinks, etc..

After the Patrol has been completed and the orders submitted and accepted by FINCEN, the Owner or Coxswain can check at the FINCEN Website for a complete breakdown of the funds reimbursed to the designated Owner or Operator. The 13 digit Document ID number (starts with 27...) is needed for this and is located just below the Order number on the Patrol Orders Screen in AOM.

http://www.fincen.uscg.mil/aux_reports.htm

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